



Mike Gonzalez  
County Administrator

BOARD OF COMMISSIONERS  
**FRANKLIN COUNTY**  
WASHINGTON

**BRAD PECK**  
District 1

**ROCKY MULLEN**  
District 2

**CLINT DIDIER**  
District 3

**AGENDA**  
**Regular Board Meeting**  
**Wednesday, December 06<sup>th</sup>, 2023**

*Franklin County Courthouse, Commissioners' Meeting Room*  
1016 North Fourth Avenue, Pasco, Washington

Join our live stream on YouTube – Franklin County WA Commissioners Meeting (current date)

**\*Public Comment** is an opportunity for members of the public to inform the governing body about their views (a comment). *Verbal assault, threats, abusive, racial, or sexually demeaning language will not be tolerated. The Commissioners will not engage in dialogue with the public during this time. If you wish to discuss an item with any Commissioners, you are welcome to contact them outside of the meeting time. Please note that all comments are limited to 3 minutes. (In person or by phone at **509-546-5859** during meetings, or by email to [taalvarez@franklincountywa.gov](mailto:taalvarez@franklincountywa.gov) (must be received before noon on Mondays or will be held until the next available meeting)).*

**9:00 a.m. Call to Order and Pledge of Allegiance**

**Approval of Minutes**

- September 25, 2023 Commissioner Meeting Minutes
- November 15, 2023 Commissioner Meeting Minutes
- November 22, 2023 Commissioner Meeting Minutes
- November 29, 2023 Commissioner Meeting Minutes

**Approval of Warrant Registers (weekly) and Payroll Rosters (bi-weekly)**

**Public Comment** \* *see comment listed above*

**Approval of Consent Agenda**

- |                        |   |
|------------------------|---|
| 1. Resolution 2023-322 | Professional Services Contract with Tri-Cities<br>Chaplaincy dba Chaplaincy Health Care |
| 2. Resolution 2023-323 | General Wage Increase the Bi-County Non Bargaining<br>Salary Schedule for 2024          |

- 3. Resolution 2023-324**      **Bailiffs CBA Amendment III**
- 4. Resolution 2023-325**      **Professional Services Agreement w/ Alan Tindell ITA Hearings**
- 5. Resolution 2023-326**      **Professional Services Agreement w/ Craig Briggs Criminal Defense Franklin County District Court**
- 6. Resolution 2023-327**      **Professional Services Agreement w/ Craig Briggs Indigent Representation Arraignments for Franklin County District Court**
- 7. Resolution 2023-328**      **Inter Budget transfer within OPD Budget of \$148,397**
- 8. Resolution 2023-329**      **Requesting Additional Funding for Remaining Expenditures of 2023**
- 9. Resolution 2023-330**      **Professional Services Agreement w/ Brian Hultgrenn for Juvenile Court**
- 10. Resolution 2023-331**      **Professional Services Agreement w/ Karyn Oldfield for Juvenile Court**
- 11. Resolution 2023-332**      **Professional Services Contract w/ Liz Douglass Franklin County Juvenile Court**
- 12. Resolution 2023-333**      **2024 Bi-County Percentage Rate Resolution for Salaries, Benefits & Information Technology**
- 13. Resolution 2023-334**      **Award Public Works Contract and Resolution for janitorial services to ABM Janitorial**
- 14. Resolution 2023-335**      **Extension of inter-fund loan repayment from County Road Fund**
- 15. Resolution 2023-336**      **Authorizing Franklin County Prosecutor's Office to issue a purchase order lease for Bizhub C750i copier from Abadan**

- |                         |  |
|-------------------------|--|
| 16. Resolution 2023-337 | Telco Service Agreement to provide broadband connectivity to the Davidson Building                       |
| 17. Resolution 2023-338 | Telco Internet Service Agreement to provide broadband connectivity to – Pasco Fire Department Station 83 |
| 18. Resolution 2023-339 | Consort Study Extension  |
| 19. Resolution 2023-340 | Collection Contract between Franklin County and Washington Collectors                                    |
| 20. Resolution 2023-341 | 2023 Employee Service Awards   |
| 21. Resolution 2023-342 | Juvenile Guild 2024-2025 CBA   |

#### Regular Items of Business

- A. **Resolution 2023-343- Public Hearing** - Amend the Transportation Improvement Plan 2024-2029 Presented by- Craig Erdman, Public Works Director
- B. **Ordinance 2023-009- Public Hearing** – Amend the Speed Limit Ordinance- Presented by Craig Erdman, Public Works Director
- C. **Resolution 2023-344- Assessment of Bi-County Superior Court Relationship-** Presented by Marcus Conner, Commander
- D. **Discussion re: Bailiff Positions-** presented by Judge Shea-Brown, Superior Court
- E. **2024 Franklin County Items**
  - 1. Franklin County Commissioners Levy Certification on behalf of City of Mesa
  - 2. Resolution 2023- 345 Franklin County Road Department Taxing District
  - 3. Levy Certification Current Expense
  - 4. Levy Certification Franklin County Road Department
  - 5. Veterans Assistance Fund Property Tax Levy Letter
  - 6. Taxing Districts Letter to Assessor

#### Commissioner/Administrator Updates

#### Elected and Department Head Business

Public Comment \* see comment listed above

#### Administration Office Business

#### Executive Session

#### Adjourn



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
DECEMBER 06, 2023

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of the meeting is available on the Franklin County website or upon request.

## **9:00 a.m. Call to Order and Pledge of Allegiance**

Commission Chairman Clint Didier called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m. in the Commissioners' Meeting Room in the Franklin County Courthouse at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Clint Didier, Chair Pro Tem Rocky Mullen, and Member Brad Peck present.

- ❖ *Commissioner Didier called for a five-minute recess to wait for Commissioner Rocky's physical appearance.*

## **9:06 a.m. Approval of Franklin County Commissioner Meeting Minutes**

1. *September 25, 2023 Commissioner Meeting*
2. *November 15, 2023 Commissioner Meeting*
3. *November 22, 2023 Commissioner Meeting*
4. *November 29, 2023 Commissioner Meeting*

- ❖ *Commissioner Didier moved to approve Meeting Minutes 1-4 as presented. The quorum Commissioners approve meeting minutes 1-4 without revisions, corrections, or additions.*

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# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
DECEMBER 06, 2023

## 9:06 a.m. Approval of Fund Expenditures



1016 N 4th Ave  
Pasco, WA 99301  
(509) 545-3502

12/06/2023

### Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.29.080, expense reimbursement claims.  
Action: As of this date, 12/06/2023  
Move that the following warrants be approved for payment:  
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00400466 - 00400574	\$948,730.90
EFT Check Numbers:	00001684 - 00001693	\$69,947.13
		<u>\$1,018,678.03</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$356,471.41
AUDITOR O & M	\$137.22
TREASURER O & M	\$5,442.14
COURTHOUSE FACILITATOR	\$1,125.00
EDA CARES ACT RECOVERY ASSIST	\$346,402.23
TRIAL COURT IMPROVEMENT	\$246.05
JAIL COMMISSARY	\$3,666.64
COUNTY ROADS	\$3,672.79
ENDING HOMELESSNESS	\$13,978.17
CAPITAL PROJECTS FUND	\$2,925.00
THE KAPO CENTER	\$13,613.32
FRANKLIN COUNTY RV PARK	\$2,506.48
MOTOR VEHICLE	\$9,608.91
INSURANCE CLAIMS FUND	\$260,882.67

In the amount of: \$1,018,678.03

The motion was seconded by: [Signature]

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Deputy:  
Ryan Brimacombe

Vouchers Audited By:  
Alexis Finke

[www.co.franklin.wa.us/auditor](http://www.co.franklin.wa.us/auditor)

- ❖ Commissioner Mullen moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 06, 2023, for payment totaling \$1,018,678.03. Commissioner Peck seconded, and the Commissioner Didier carried the motion. Votes all in favor 3-0.



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
DECEMBER 06, 2023

## **9:07 a.m. Public Comment**

- Female- over the phone

## **9:12 a.m. Approval of Consent Agenda**

1. **Resolution 2023-322** 2024 Professional Service Contract with Tri-Cities Chaplaincy Health Care.
- ❖ *Commissioner Mullen moved to approve Consent Agenda One as presented. Commissioner Peck seconded. Commissioner Didier carried the motion with no discussion. Votes all in favor 3-0.*
2. **Resolution 2023-323** General Wage Increase the Bi-County Non-Bargaining Salary. Schedule for 2024
3. **Resolution 2023-324** Bailiffs CBA Amendment III.
4. **Resolution 2023-325** Professional Service Agreement w/ Alan Tindell ITA Hearings.
5. **Resolution 2023-326** Professional service agreement w/ Craig Briggs Criminal Defense Franklin County District Court.
6. **Resolution 2023-327** Professional Service Agreement w/Craig Briggs Indigent Representation Arraignment for Franklin County District Court.
7. **Resolution 2023-328** Inter Budget Transfer with OPD Budget of \$148397.
8. **Resolution 2023-329** Requesting Additional Funding for Remaining Expenditures of 2023.
9. **Resolution 2023-330** Professional Service Agreement w/ Brian Hultgrenn for Juvenile Court.
10. **Resolution 2023-331** Professional Service Agreement w/ Karyn Oldfield for Juvenile Court.
11. **Resolution 2023-332** Professional Service Agreement w/ Liz Douglas Franklin County Juvenile Court.
12. **Resolution 2023-333** 2024 Bi-County Percentage Rate Resolution for Salaries, Benefits & Information Technology.
13. **Resolution 2023-334** Award Public Works Contract and Resolution for Janitorial services to AMB Janitorial.
14. **Resolution 2023-335** Extension of Inter-found loan repayment from County Road Fund.
15. **Resolution 2023-336** Authorizing Franklin County Prosecutor's Office to issue a purchase order lease for Bizhub C705i Copier from Abdan.
16. **Resolution 2023-337** Telco Service Agreement to provide broadband Connectivity to the Davidson Building.
17. **Resolution 2023-338** Telco Internet Service Agreement to provide broadband connectivity to Pasco Fire Department Station 83.



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
DECEMBER 06, 2023

**18. Resolution 2023-339 Consort Study Extension. Commissioner Peck moved for Discussion.**

**19. Resolution 2023-340 Collection Contract between Franklin County and Washington Collectors.**

**20. Resolution 2023-341 2023 Employee Service Awards.**

**21. Resolution 2023-342 Juvenile Guild 2024-2025 CBA.**

- ❖ *Commissioner Peck requested to remove item eighteen, Resolution 2023-339 Consort Study Extension, from the Consent Agenda for separate discussion. Commissioner Didier moved to approve Consent Agenda 1-17 and 19-22 as presented, but Commissioner Mullen Seconded without any debate. Votes all in favor 3-0*

**9:13 a.m. Discussion: Item 18 Resolution 2023-339 Consort Study Extension.**

- *Discussion: Commissioner Peck would like further information on the reasoning of the Consort Study Extension. Per Mr. Gonzalez, the purpose of the delay is that Carrie from Consort Study advises waiting for the new commissioner to weigh in and give their experienced position on the subject.*

- ❖ *Mullen moved to approve Consent Agenda item eighteen Resolution 2023-239 Consort Study Extension as presented, and Commissioner Peck Seconded. Commissioner Didier Commissioner Didier moved for motion with discussion. Votes all in favor 2-1*

**9:21 a.m. Regular Business**

**Chairman Didier Open Public Hearing**

**A. Resolution 2023-343 Amend the Transportation Improvement Plan 2024-2029 -**  
*Presented by Craig Erdman, Public Works Director.*

*Funding was obtained through a Grant, and the ament of the plan is to use the grant for the Benefit of the public of why change is necessary; funding will be used to replace Glenwood Bridge, make some safety improvements on Columbia River Road, East vineyard, Eltopia West and forth more.*

**9:28 a.m.**

**Public Comment: None**

**9:29 a.m.**

**Chairman Didier Closed Public Hearing**

- ❖ *Commissioner Didier entertained the motion; Commissioner Mullen moved to approve Resolution 2023-343 as presented. Commissioner Peck seconded, and Commissioner Didier took the motion without further comment. Votes all in favor 3-0.*





# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
DECEMBER 06, 2023

**9:29 a.m.**

**Chairman Didier Open Public Hearing**

**B. Ordinance 2023-009 Amend the Speed Limit Ordinance – Presented by Craig Erdman, Public Work Director.**

*The Speed Limit Ordinance addresses Burns Road from milepost 2.29 to milepost 3.48. A study has been done with the cooperation of the City of Pasco, and it was determined to lower the City's portion from fifty miles per hour to thirty-five miles an hour; even though it's outside the city's limits, it's inside the Urban Growth Boundary and this suites in the character of the neighborhood and for safety reasons and to unified thirty -five miles per hour in this area is on the best interests. Commissioner Peck stated given the ADP change and the development on both sides, including those apartments, if it meets standards today, it is possible it won't once the building of the apartments is done, which is an inevitable change. Mr. Erdman agrees.*

**9:32 a.m.**

**Public Comment: None**

**9:32 a.m.**

**Chairman Didier Closed Public Hearing**

- ❖ **Commissioner Didier motioned; Commissioner Peck moved to approve Resolution 2023-309 as presented amending the Speed Limit Ordinance on Burns Road. Commissioner Mullen seconded, and Commissioner Didier made the motion without further comment. Votes all in favor 3-0.**

**9:33 a.m.**

**C. Resolution 2023-344 Assessment of Bi-County Superior Court Relationship – Presented by Marcus Conner, Commander.**

*The resolution Assessment benefits of the study are to explain and define our actual scope of work and ensure the assessment is objective and transparent. It requires a report back to the commissioners with a firm timeline, and if needed, it will obtain information from all parties. The study will examine the cost and quality of service in Franklin County. The quality of service will be objectively reported based on the public's emotions and feelings.*

- ❖ **Commissioner Didier entertained the motion; Commissioner Mullen moved to approve Resolution 2023-344 as presented. Commissioner Peck seconded, and Commissioner Didier carried out the motion Resolution 2023-344 as presented in The Assessment of Bi-County Superior Court Relationship, without further discussion. Votes all in favor 3-0.**

**10:23 a.m.**

**D. Discussion re: Bailiff Positions- Presented by Judge – Presented by Judge Shea-Brown, Superior Court**

*Superior Court Bailiff Funding: ask the court not to defund the bailiffs. The request made to them is to change Bailiff's budget or reduce it by three to five percent. Mr. Gonzalez provided clarification, and there has not been any discussion about eliminating the bailiff's position regarding a budgeting process. Per Judge Shea-Brown, the presentation provided is preventive information on the duties and the essential need to keep bailiffs in the courts.*





# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
DECEMBER 06, 2023

**11:09 a.m.**

**E. 2024 Franklin County Items- Presented by Mr. Rosenau, Franklin County Assessor.**

**1. Franklin County Commissioner Levy Certification on behalf of the City of Mesa**

**2. Resolution 2023-345 Franklin County Road Department Taxing District.**

- ❖ *Commissioner Peck moved for board approval of forwarding the 2024 Taxes Levy by Taxing District Board's Letter, therein being the title to the assessor. Commissioner Mullen Second. Commissioner Didier carried out the motion. Votes all in favor 3-0*

**3. Levi Certification Franklin County Road Department.**

- ❖ *Commissioner Mullen moved to approve Resolution 2023-345 Levy Certification Franklin County Current Road Department. Commissioner Peck Second. Commissioner Didier carried out the motion without discussion. Votes all in favor 3-0*

**4. Levy Certification Franklin County Current ExPense.**

*Commissioner Didier motioned the board to approve Levy Certification Franklin County Current Expenses Resolution 2023-346. Commissioner Mullen approved. Commissioner Peck seconded with discussion; Commissioner Didier carried out the motion with discussion. Votes all in favor 3-0*

**5. Veterans Assistance Fund Property Tax Levy Letter.**

- ❖ *Commissioner Didier moved the motion to the board to approve the Veterans Assistance Fund Property Tax Levy Letter. Commissioner Peck approved as presented, and Commissioner Mullen seconded. Commissioner Didier carried out the motion without discussion. Votes all in favor 3-0*

**6. Taxing Districts Letter to Accessor.**

**11:26 a.m. Commissioner/Administrator Updates**

Franklin County Administrator Mike Gonzalez

- Working on the Franklin County Budget
- Announcement of the Budgeting Hearing

**11:26 a.m. Franklin County Commission Peck**

- Attending Budget Meeting Executive.
- Field Inquiries from employees and constituents about the budgets.



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
DECEMBER 06, 2023

**11:26 a.m.** Franklin County Commissioner Mullen

- Met with The Benton and Franklin Health Department
- Attending budget meetings
- Receiving phone calls about the budgeting process and concerns.

**11:27 a.m.** Franklin County Commissioner Didier

- Attended the Washington Council Government
- Attended the Agenda Meeting on Monday
- Attended the Franklin County Budget Meetings

**11:27 a.m.** Elected and Department Head Business

- John Rosenau- Assessor
- Daniel Stovern- Chief Civil Deputy Prosecutor Attorney
- Jeffrey L. Briggs- Deputy Prosecutor Attorney
- Matt Beaton – Auditor

**11:49 a.m.** Public Comment

- None

**11:49 a.m.** Administration Office Business

- ❖ None

**11:55 a.m.** Executive Session

- Mr. Gonzalez called the executive session on RCW 42.30.1101. I Potential Litigation

**12:19 p.m.** Adjourn

With no further business for the good of the County, Commissioner Didier adjourned the meeting.

  
Chair

\_\_\_\_\_  
Clerk of the Board

03/13/2024  
Date